

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-229

OPEN PERIOD:

9/16/2010 – 10/7/2010

JOB TITLE:

Equipment Specialist

PAY GRADE AND SERIES:

GS-1670-07/09

PAY RANGE:

\$41,522 - \$66,022

POSITION LOCATION:

Sacramento, CA.

UNIT:

SMO

PDCN #: 70702

Security Clearance Required:

National Agency Check

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

AREA OF CONSIDERATION: CURRENT ON BOARD PERMANENT CALIFORNIA ARMY NATIONAL GUARD TECHNICIANS ONLY

Military grade of E-4 through E-8

Compatible Military Grade Assignment: CMF 91/94 MOS: 14J/T, 88L/P/Z, 91A, 92A

Key Requirements:
THIS IS A PERMANENT POSITION

This position is located in the Joint Forces Headquarters—State, Logistics Directorate (J-4/G-4), State Surface Maintenance Management Office. The purpose of this position is to provide instruction and assistance to state unit personnel regarding Army National Guard (ARNG) equipment and maintenance management. Knowledge of the principles, concepts, and methods of equipment maintenance and management of a variety of ARNG equipment is required.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

General: Equipment Specialist GS-1670 -09/07, General: Experience which has provided knowledge of one or more classes of equipment. The experience must demonstrate the applicant's possession of: (1) the ability to understand and interpret standard shop terminology; (2) a practical knowledge of the mechanical principles relating to equipment, a practical knowledge of the construction operation, overhaul, maintenance, repair or installation of equipment; and (3) an ability to read and interpret blueprints and technical publications; and the ability to write and speak clearly.

TRAINEE POSITION: Applicants not meeting full qualifications for the GS-09 position indicated above may be considered for GS-07 trainee, if qualified. Statement-of-Difference of qualification requirements for each are indicated. If appointed as trainee, the selectee may be non-competitively promoted to GS-09 upon meeting full qualifications and recommendations of supervisor.

Equipment Specialist GS-1670-07 (Trainee): Must have 12 months specialized experience which provided the applicant with knowledge of equipment design; experience in the use of tools, test equipment, (e.g. Special tools, such as diagnostic test equipment to determine the extent of adjustment to major equipment/components that require minor repair) parts manuals, wiring and hydraulic diagrams of the particular type of equipment; experience which provided the applicant with a knowledge of procurement and evaluating bids; experience which demonstrates the applicant's ability to arrange and conduct training sessions.

Equipment Specialist GS-1670-09: Must have 24 months specialized experience which required the applicant

to acquire and apply a knowledge of equipment design; experience in the use of tools, test equipment (e.g. special tools, such as diagnostic test equipment to determine the extent of adjustment to major equipment/components that require minor repair) parts manuals, wiring and hydraulic diagrams of the particular type of equipment ; experience which required the applicant to acquire and apply the knowledge of procurement descriptions and evaluating bids; and experience in developing training material, presenting subject matter to users, repairers and suppliers of equipment.

KNOWLEDGE, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge and skill in the design of equipment to avoid maintenance and operation problems.
2. Ability to use and operate special tools and test equipment, to research technical publications, maintenance bulletins, blueprints, wiring diagrams, etc., pertaining to the type of equipment.
3. Skill in preparing procurement descriptions and evaluating contractor bids.
4. Skilled in interpreting and revising purchase descriptions and evaluating contractor bids against equipment requirements.
5. Ability to communicate through oral/written instructions, the operation and care of equipment.
6. Ability to develop training aids; presenting subject matter to users on the equipment used.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: High School graduate or the equivalent may be substituted for 3 months of specialized experience. Education in schools above the high school level may be substituted for experience based on one academic year of study (i.e. 36 weeks of substantially full-time study, or 30 semester hours or the equivalent) for 12 months of the required experience. Each 30 semester hours credited must have included at least six semester hours in courses, which are directly related to the type of work of the position.

COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Army National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current résumé*.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Résumé" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@NG.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file if possible.
6. When emailing documents **PLEASE TRY TO LIMIT THE DOCUMENT TO 5 PAGES OR LESS**. Large files or documents will be rejected by the email server and will not be viewable for rating for qualifications of this office.

CONTACT THE HRO STAFFING TEAM AT (916) 854-3350 IF YOU DO NOT RECEIVE CONFIRMATION OF RECEIPT EMAIL WITHIN 2 BUSINESS DAYS

****FOR HELP WITH WRITING A RESUME, PLEASE FOLLOW THIS LINK****

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current résumé* (mandatory)
- Transcripts, if applicable

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

**THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS:
PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE**

RATINGS (CIVILIAN OR MILITARY), AWARD CERTIFICATES OR LETTERS OF APPRECIATION.

*CREDITING EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION AND/OR RÉSUMÉ. THE LEVEL OF EXPERIENCE IS DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED. BE DESCRIPTIVE, A SIMPLE LIST OF JOB TITLES AND DATES WILL NOT SUFFICE.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@NG.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Résumés and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of Consideration. The rating you receive is based on your application and supporting documents you provide. Please follow all instructions carefully. **Applications and/or résumés without a current return email will not be considered.** Errors or insufficient information may affect your rating. See the HRO website for additional tips on how to apply and résumé requirements.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@NG.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER